

**BYR Task Force Agenda**  
October 17, 2013  
7:00 – 8:30 PM  
Armed Forces Reserve and Community Center

**Pledge of Allegiance**

**Guests**

**Secretary's Report** - Minutes from September 19, 2013 meeting

**Treasurer's Report**

**Chair's Report**

**Committee Reports**

1. Website/Facebook Committee Report – Scott/Kerri
2. Billboard Committee Report –
3. Resource/Brochure Committee Report – Gail G
4. Support our Troops Committee Report – Isanti Family Support Group
5. Community Resource Coordinator - Open
6. Congregational Committee Report – Curtis A
7. Fund Raising Committee Report – Gail G
8. Quilts for Troops – Bob and Mary F
9. School Liaison – Randy P
10. Law Enforcement Liaison – Scott F
11. BYR Friends Coordinator - Open

**Agenda Items (Review and Discussion):**

1. Update on 501(c)(3) process
  - a. Application has been received but waiting for federal approval
2. BYR Friend Application Approval – Boettcher Excavating and Septic
3. Christmas Party for Families of the 850<sup>th</sup> – Saturday, December 7, 2013 – Susan M.
  - a. Party Committee meeting at 5:00 pm on Oct. 17<sup>th</sup> – before the Task Force meeting
4. Acknowledgement of BYR Contributors:
  - a. Certificate of Appreciation to all FRIENDS as well as donors who give \$100-\$499.
  - b. Certificate and a Coin to donors who give \$500-\$1,999.
  - c. Donations over \$2,000 will receive a plaque and an appropriate amount of coins.
5. Snowflake Parade – November 23, 2013
  - a. Application to Chamber?
  - b. Sign Up for Decorating
  - c. Sign Up for Parade

Next Meeting – Thursday October 17, 2013, 7:00 – 8:30 at the AFRCC

Adjourn

**BYR Executive Committee  
Minutes from  
October 7, 2013**

**Christmas Party Committee (Susan Morris, Chair):** Shared the meeting notes from the first Christmas Party Committee on October 2, 2013.

**Christmas Party Budget:** A budget will be presented to the Executive Committee to review before bringing it to the Task Force at the next meeting on October 17<sup>th</sup>. Need proposal for cost of the food from Vicky.

- Susan will be going to the local papers about doing an ad asking the community for cash or gift card donations to the BYR to help support the Christmas Party - servicing the families of our deployed 850<sup>th</sup> soldiers. A Partner for Drop Off of these donations will be Isanti County News and/or Star 95.
- Susan will confirm the Santa before the next BYR Task Force meeting.
- Jim will work with Sgt. Robin & Deanna Thompson on getting digital pictures from the soldiers along with a letter to the kids sent from the Unit. Thought would be to display the digital pictures during the dinner.

Clarence's Recycling Aluminum Can Day, Sat., Oct. 5<sup>th</sup> - we had plenty of help at the event but unfortunately it was a slow day for donations. Kella will get us the total raised later. The family was all together and they will discuss briefly if they will do another "Penny a Pound" promotion for us. Thanks to Denise Bacon for stopping by and bringing us some fresh warm chocolate chip cookies!!!!

Dave Rosten has made 2 more plaques – one for Captains on Long Lake and the other for the City of Cambridge. Bob will go to Chilson's about engraving the brass plates with Name; "In appreciation of your continued generous support"; Date. The Executive Committee would like to go to the City Council meeting in November to present the plaque to them and would ask a representative from Captains to come to our BYR meeting in November to receive their plaque.

Briefly discussed how to acknowledge our contributors.

- A Certificate of Appreciation should be given to all of our "FRIENDS" and well as donors who give \$100 - \$499.
- A certificate and a coin should go to donors who give \$500 to \$1,999.
- Donations over \$2,000 should receive a plaque and possibly an appropriate amount of coins.

Star 95 – electronic sign: Will give Dave the appropriate file for advertising BYR.

Chris Caulk was given the appropriate file format (logo) for the Sheriff's office for new cars.

Don G. assistance. No wood will need to be cut, but will check on yard work.

Snowflake Parade – Committee decided to use the float since it is still intact but need to add lights and get a small generator. Discussed maybe having accompanying music this year.

# Isanti County Beyond the Yellow Ribbon Task Force Armed Forces Reserve and Community Center (AFRCC)

## Meeting Minutes: September 19, 2013

### Member Attendance:

|   |         |   |          |   |             |   |             |
|---|---------|---|----------|---|-------------|---|-------------|
| X | Bob B   |   | Kory D   | X | Scott F     |   | Gaylen S    |
| X | Jim R   |   | Bruce N  |   | Don G       |   | Randy P     |
| X | Susan M | X | Erven S  |   | Brad R      |   | Monica B    |
| X | Gail G  |   | Scott G  |   | Bryce       |   | Dan J       |
| X | Kathy R |   | Doug M   | X | Dale S.     |   | Kevin G     |
| X | Jim J   |   | Curtis A | X | Carol Ann S | X | Greg A      |
| X | April T |   | Carol A  | X | Mary F      |   | Kathy A     |
| X | John T  |   | Walt M   | X | Bob F       |   | Chris Caulk |
|   | Kerri K |   | Dave R   |   | Bryan R     |   | Joel S      |

| Agenda Item          | Discussion   | Motions/Action Taken  |
|----------------------|--|---|
| Call to Order        |  | Meeting was called to Order at 19:02 by Chair Bob B   |
| Pledge of Allegiance |  | Meeting opened with the Pledge of Allegiance at 19:04   |
| Guest                | <ul style="list-style-type: none"> <li>• Clarence's Recycling – Joyce, Kella</li> <li>• Star 95 – Dale</li> </ul> <p>In appreciation and recognition of their continued support of the ICBYR, Bob presented to Clarence's Recycling and to Star 95 a plaque and coins.</p> |   |
| Secretary Report     | Minutes of the August 15, 2013 meeting were distributed by e-mail.   | <b>Motion:</b> To accept the August Task Force minutes as presented. Unanimously approved.              |
| Treasurer Report     | Income and expenses were reviewed by Jim R.  | <b>Motion:</b> To approve the Treasurers Report and was unanimously approved.                           |
| Chair's Report       | <p>Bob reported on a couple of requests.</p> <ol style="list-style-type: none"> <li>1. BYR Friend application from Dr. Monte's.</li> <li>2. Snowflake Parade – November 23<sup>rd</sup></li> </ol>   | <b>Motion:</b> Accepted the application even though we have been supporting them for quite a long time. |

|                                  |   |  |
|----------------------------------|---|--|
| <p><b>Committee Reports:</b></p> | <p><b>Website Committee:</b> Scott F gave the update.</p> <ul style="list-style-type: none"> <li>• 5373 visitors</li> <li>• Twitter has a few new people</li> <li>• No report on Facebook</li> </ul> <p>Scott mentioned there were some broken links and they will be fixed. Scott sends thank you's to those posting events and then deletes them when the event is over.</p> <p><b>Billboard Committee:</b> This is a PRIME time to get signs out especially out in the townships. Susan's Dads property is approved for a sign, but Susan needs to call Gopher State to be sure there are no cables, lines or pipes.</p> <p><b>Resource/Brochure Committee Report:</b> Nothing new plenty of brochures in stock.</p> <p><b>Friends of BYR Committee:</b> No report.</p> <p><b>Support our Troops/Military Family Support Group:</b> 3 boxes were sent this month; John stated there are 20 packages sitting in his basement. John made a contact with Jack's Links Snacks and got some beef jerky and asked about another donation. April is gathering Christmas Cards to send to the Troops so they can send to their families. <b>FYI:</b> Every soldier that we had an APO address for has been sent a package and quilt.</p> <p><b>Community Resource Coordinator:</b> Bob's contact, Peggy B. is interested in doing some liaison work for BYR but works every Thursday night so cannot make the meetings.</p> <p><b>Congregational Committee:</b> Curt A. had the latest Triple Nickel Tribune about our unit and passed it out.</p> <p><b>Fundraising:</b><br/> Sept. 1<sup>st</sup> - Motorcycle Ride Fundraiser at Captains. 39 bikes participated and gave a donation of \$1,690.00.</p> <p>Motek Donation was given anonymously.</p> <p>Oct. 5<sup>th</sup> - Clarence's Recycling Aluminum Can Day</p> <p>Star 95 – November Fundraiser</p> <p><b>Camo Quilts for Troops:</b><br/> 483 quilts made<br/> 435 quilts sent</p> <p><b>School Liaison:</b> No report.</p> <p><b>Law Enforcement:</b> No Report.</p> | <p>Any unused Christmas Cards that you don't want please give to April by October 10<sup>th</sup>. Need Hygiene supplies! Susan is working to get addresses from the unit from Arden Hills.</p> <p>Sept. 29<sup>th</sup> at 3:00 pm – Prayer Time at Curt and Carol A. home.</p> |
|----------------------------------|---|--|

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|---------------------|---|---|
| <b>AGENDA Items</b> | <ol style="list-style-type: none"> <li>1. Update on 501c3 process</li> <li>2. Certification of Appreciation – a sample was shown to the task force.</li> <li>3. Review of new Friends of BYR – Dr. Monte's</li> <li>4. Clarence's Recycling – October 5<sup>th</sup> – 7:30 am set up. Open from 8:00 to 1:00 pm</li> <li>5. Christmas Party – December 7<sup>th</sup></li> </ol> | <p><b>Motion:</b> made and seconded to approve the Certificate of Appreciation as shown.</p> <p><b>Motion:</b> A motion was made and seconded to accept Dr. Monte's application to be a Friend.</p> |
| <b>Adjournment</b>  |   | <b>Motion:</b> To adjourn.  |

Submitted by: Kathy Rostberg, Secretary

Next Meeting: October 17, 2013 7:00-8:30 p.m. AFRCC